



Dual MBA and MSc
in International Hospitality Business

TUITION AND OTHER FEES

Valid for students starting in September 2019
Switzerland



**GRENOBLE
ECOLE DE
MANAGEMENT**

GRENOBLE GRADUATE SCHOOL OF BUSINESS



GLION
INSTITUTE OF HIGHER EDUCATION

DUAL MBA AND MSc IN INTERNATIONAL HOSPITALITY BUSINESS

Breakdown of fees in CHF	Year 1	Year 2	Total MSc & MBA
	Bulle and Glion campus	On the job*	
Compulsory expenses			
Tuition fees	28,500	28,500	57,000
Learning resources	700	700	1,400
Health and accident insurance ¹	850	850	1,700
Total academic compulsory expenses	30,050	30,050	60,100
Optional accommodation and F&B fees			
Food and beverage prepaid	2,500	2,500	
Double room - en-suite bathroom	5,850	5,850	
Lodging upgrade: single room - en-suite bathroom	3,700	3,700	

*One year of full-time employment or internship (Final Management Project – MBA and Hospitality Capstone – MSc).

1. Please refer to the chapter on 'Insurance' in the terms and conditions section.

Glion reserves the right to review and modify the fees and Terms & Conditions of each semester at any time and without prior notice. To maintain the standards expected from the institution, the fees are reviewed annually.

TERMS AND CONDITIONS

Application Fee

The application fee for the program is to be found at the end of the Grenoble Ecole de Management online application form. Payment of the application must be made to GEM. The application fee is non-refundable.

For more information, click on the icon below:



Damage Deposit

A refundable damage deposit of CHF 1,250 is required to cover any damage caused to Gilon property by the student during his or her studies. This deposit covers as well other items including the deposit for a locker and a washing machine card. It is payable at the time of the student's first invoice and will be credited on the student's account at the end of their last on-campus semester. The remaining positive balance (providing no damage or charges have been incurred during their stay) will be refunded to the official sponsor three months after their final checkout.

Fees for Studies

Tuition fees cover:

Tuition, some events and facilities (i.e. conferences, leisure and sports activities, etc.), administrative costs, other school supplies, visitors' tax, cantonal and communal taxes (applicable if the student is living on campus), administration charges for the visa and work permit (excluding where there are legal and court charges if the visa or work permit has been refused, and an appeal has been made by the student), administration charges for internship(s), Swiss VAT, contribution to the Alumni Association of Gilon (AAG), tutoring (when necessary), industry presentations, examiner fees, access to the school nurse, and career counselling. Any unused services, clothes, school supplies, benefits, etc., included in the main fees are non-refundable.

Learning resources cover:

Various learning materials such as textbooks, e-books, access to library and online database, etc.

Compulsory expenses cover the following:

The application fee, the damage deposit, learning resources, and health and accident insurance.

Fees do not cover the following optional or additional expenses:

Room and food & beverage prepaid fees, accommodation and lodging upgrade, parking, personal out-of-pocket expenses (including travel to and from the campus and the site of the student's internship), a laptop, resit fees, on-campus or online retake fees, and the BULATS exam fee.

Room

It is not compulsory for Dual MSc and MBA students to live on campus during semesters 1 and 2. Subject to availability, students can secure a room for an additional fee.

New students will be able to select their room choice upon the receipt of the pre-payment that is due 15 days after receiving the acceptance documents. The room type will be confirmed only upon receipt of the full due amount by the official payment deadline on a first-paid first-served basis.

Returning students will be able to select their room choice before receiving the pro-forma invoice for the following semester and the room type will be confirmed only upon receipt of the full due amount by the official payment deadline on a first-paid first-served basis.

Subject to availability, students can select a single room for an additional fee. Room selection and confirmation are per semester. There is high demand for the limited number of these rooms, so we advise students to settle the full due amount as early as possible, as room allocation occurs on a first-paid, first-served basis. Students risk losing their room upgrade choice if they do not meet the deadline of the full payment.

The prices below are in Swiss Francs, per person, for the duration of one semester, and in addition to the double superior room with en-suite bathroom fee:

Room category and features	Fees
B – Single superior room – en-suite bathroom	CHF 9,550
C – Double superior room – en-suite bathroom	CHF 5,850

Campus Closures in 2019-2020

Rooms are not available to students and F&B services will not be provided during the following periods:

- From 21.12.2019 to 04.01.2020 inclusive

Prepaid Food and Beverage Account (based on consumption) - Switzerland

At the beginning of the semester, the F&B prepaid card is charged with the amount specified in the fees. This card can be used in the various outlets on campus. The prepaid amount must be used before the end of the semester and is not refundable nor transferable. Students can top-up their card at any time.

Other Expenses

It is estimated that students require on average a sum of CHF 500.- per month to finance their out-of-pocket expenses such as snacks and drinks, entertainment, personal supplies, laundry, and any other personal expenses.

Insurance

Health and accident insurance is mandatory in Switzerland; therefore, students are required to take the health and accident insurance provided by Glion that covers them while on campus and on internship. However, if students have a private, valid insurance cover equivalent to the Swiss health insurance cover scheme, they are required to follow the procedure to become exempted by the Swiss authorities (information about exemption and the validation of foreign insurance plans is available from the Admissions Department). Students under a European health insurance scheme who wish to use this coverage whilst studying at Glion are required to provide a valid copy of their personal health insurance card to have the health insurance fee deducted from their invoice for the semester.

If students fail to complete this procedure prior to their registration on campus, they will automatically be registered for the insurance provided by Glion at the most competitive rate, which may vary from one semester to another. Students who have been granted the exemption by Swiss authorities are responsible for verifying the validity of their private health and accident insurance cover in Switzerland and on internship in Switzerland or abroad; Glion will not cover any health or accident-related expenses. Personal and private insurance, to cover issues such as damage or theft of personal property, is not mandatory but is strongly recommended and is the student's responsibility. Glion cannot be held responsible for the theft of personal belongings, student damage or third-party insurance. The health insurance fee invoice for the internship semester(s) will be sent with the invoice for the previous on-campus semester.

Laptop Policy

Students will need to have individual access to our Intranet website, which hosts student information including support, teaching documents and other learning resources. Students will also need to use the Internet for their project research to access online library resources or emails. Students must bring their own laptop that meets Glion's requirements (operating system must be in English). Laptop specifications will be sent directly to the student upon confirmation of their enrollment and are also published on our website under www.glion.edu/pre-arrival-information

Visa Application Procedure for Accepted Candidates

Accepted candidates will receive an acceptance letter from the Admissions Department detailing the visa application procedure. Students are responsible to complete the visa application procedure and are strongly advised to apply immediately as it takes at least two months to obtain a visa. If the student is a national of an EU/EEA country or Switzerland, a visa is not required to study in Switzerland.

For those who need an entry visa, it is imperative to request a Type D Study visa (not a tourist visa). Candidates must make a personal request at the Swiss Embassy/Consulate in their country of residence and present the school's attestation. Once the visa is approved (after 8 to 12 weeks), the embassy/consulate will notify the candidate who then must collect the original visa from the embassy/consulate.

For the latest information, click on the icon below:



Pre-Payment

Upon acceptance of a new student, a pre-payment of CHF 3,000 must be paid within 15 days from the date of the acceptance letter in Swiss Francs as per the published method of payment on glion.edu. This pre-payment confirms the place in the program and is non-refundable, except in extreme circumstances. The pre-payment is deducted from the student's first invoice.

Please note: If the student postpones his or her studies after the pre-payment has been made, the balance will be carried forward to the next intake only. If a student postpones to the next intake but subsequently cancels, the pre-payment will be non-refundable.

Payment

Payments must be made in full in Swiss Francs no later than the 15th of June, unless a payment plan contract has been approved. The payment methods are published on www.glion.edu and the proforma invoice. For returning students, this payment confirms their place in the program and room allocation. Students will not be permitted to begin the semester until the due amount has been received in full. Academic documentation (transcript of grades, degrees, attestations, etc.) are only delivered/awarded after all due fees and charges have been paid in full. Glion reserves the right to suspend from his or her studies, at any time, a student with pending due amounts or non-respected payment plan installments.

To view Glion payment methods, click the icon below



Scholarships

As a private institute, Glion provides a limited number of scholarships for new and returning students. Scholarships are competitive and linked to Glion's admissions strategy, which aims to assist motivated young people to study at our institution. Each scholarship has specific criteria, and eligibility for a scholarship is examined on a case-by-case basis for those students who have submitted a complete application and is granted at Glion's sole discretion. Scholarships apply on tuition only, are not cumulative and do not apply on on-campus or online retake fees. The Scholarship Policy is reviewed each year and can be changed at any time and without prior notice.

Refund Policy

All fees outlined and paid for are non-refundable. Subject to pre-payment section, if a new student cancels before the official arrival date on campus, only the pre-payment of CHF 3,000 will be retained. If a student is dismissed or withdraws from the program during a semester (after the official check-in day), all fees are non-refundable.

If a returning student withdraws from the program after the payment deadline and/or does not attend check-in, then a cancellation fee of CHF 500 will apply.

If the student has to take a break from their studies due to mitigating circumstances, any unused fees for tuition, accommodation and the remaining credit of the F&B prepaid card will be credited if the student returns to Glion within two years. The unused tuition and accommodation fees are proportional to the number of weeks remaining in the semester that have been invoiced for. In any case, if the due fees for the semester have not been settled in full, the outstanding amount will be (or become in case of payment plan) immediately due and Glion will ask for instant payment.

At the end of the studies (or if the student definitively withdraws), the sponsor can claim for the refund of the positive balance for a maximum of two years after the last official check-out day of their last on campus semester.



Get in Touch with an
Education Counselor

If you need help with your application, please do not hesitate to contact us.

Our team will put you in touch with an education counselor or admissions advisor in your region.

International Enrollment Team
T: +41 21 989 26 77
E: info@glion.edu
W: glion.edu

Registered Office
GIHE Sàrl – Rue l'Ondine 20
CH-1630 Bulle