

Direct Entry Requirements for Semester 4

Application/Request for credit recognition and transfer to Glion will be made to Admissions who will confer with the Academic Dean (or Program Managers) to agree upon transferability and entry point. Requirements for the transfer decision-making process are the following:

- An **updated Curriculum Vitae** with precise dates regarding academic path and internship (day, month, year) as this is crucial for the internship evaluation
- Senior Secondary Education: **an official copy of the final transcripts and an official copy of the High School Diploma /Leaving Certificate**. If documents not in English/French/German/Italian, then an official certified/notarized English translation is also requested.
- **If English is not your first language**, or if you have not spent the last two years studying in a school where English is the primary language of instruction, please enclose a copy of one of the following:
 - International English Language Test (IELTS): 6.0 overall (min. 5.5 in every subcomponent). Only tests taken/issued in an official IELTS testing centre are accepted.
 - Test of English as a Foreign Language (TOEFL): Internet-based min. 80 points overall or paper-based min. 550 points overall
 - First Cambridge Exam: Grade A
 - For London, same as above, except Non-EU or EEA passport holders, in support of visa formalities, will need to undertake IELTS UKVI: 6.0 overall and min. 5.5 in every subcomponent.
- Previous studies: **an official copy of all the transcripts** (past semesters and current semester) from the institution the student attended.
- **Academic catalogue/program syllabus with course unit descriptions/hours/credits**. Where Glion has established credit precedents as identified through an approved articulation agreement, then accompanying official documents may not be needed. All documents must be in English.
- **An official work or internship certificate or work contract**. A diploma, a certificate or other documents certifying professional work experience learning including in-service training can also be sent (a job description, a directive on appointment to office, a professional certificate, a portfolio of or reference to work completed, etc.).

Application Procedure

If your transfer credits have been recognized, please proceed to the same **application process required for regular BBA applicants**.